

## CERTIFICATE INSTRUCTIONS

1. Go to [www.mayocliniclabs.com/education/](http://www.mayocliniclabs.com/education/)
2. Click on the “Go to My Events and Certificates” box.

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3. Sign in using the account that you created.

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4. Click on “My Certificates”

Mayo Clinic Laboratories  
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Rochester, MN 55901  
Phone: 507.284.3156  
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Email: mcleducation@mayo.edu

For questions about the evaluation process, see the Instruction Sheet

Vicki Joe's Dashboard

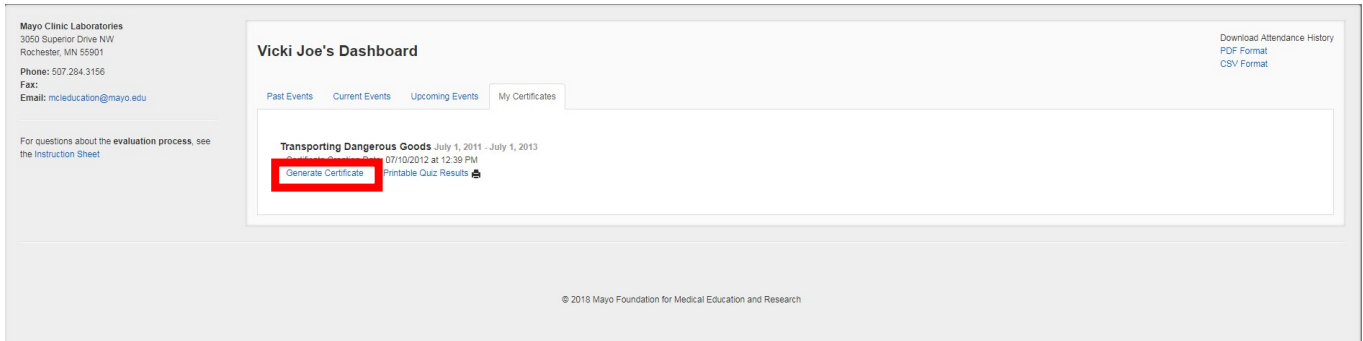
Past Events Current Events Upcoming Events My Certificates

Transporting Dangerous Goods July 1, 2011 - July 1, 2013  
Certificate Creation Date: 07/10/2012 at 12:39 PM  
Generate Certificate | Printable Quiz Results

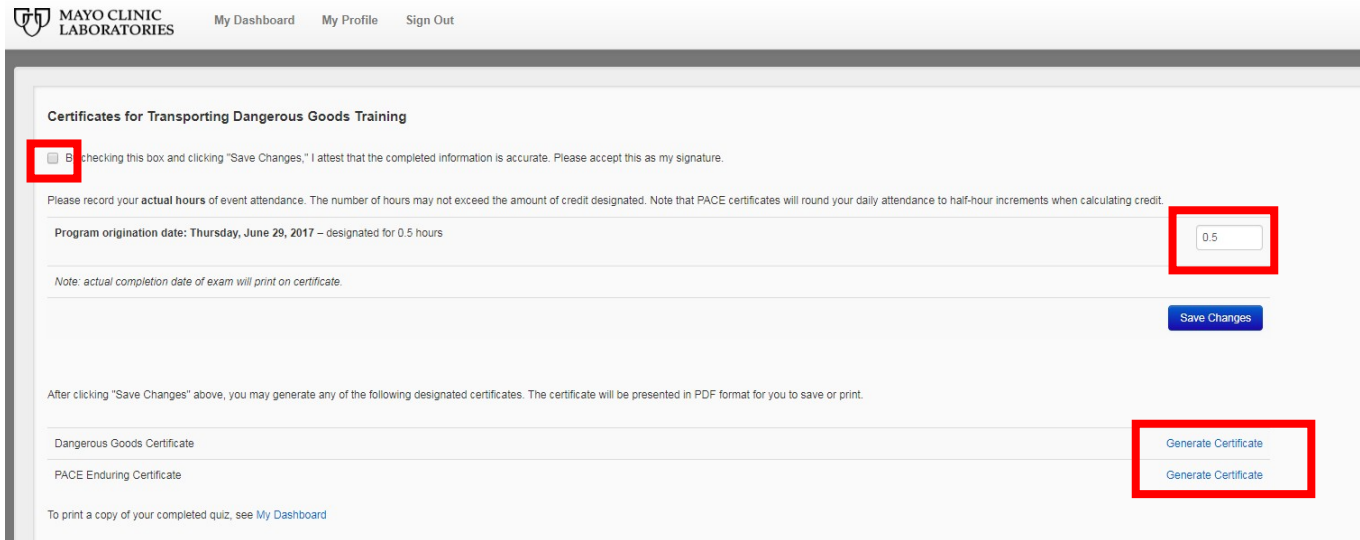
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5. Click on "Generate Certificate" for the appropriate program.



6. Check the box at the top of the page. Next, enter your attendance hours if different than the pre-populated number. The pre-populated number is the maximum amount.



7. Click on "Save changes" and generate/print the certificate(s) that is/are applicable to you.

PLEASE NOTE: Participants wishing to generate a State of Florida or State of California certificate will be required to input their license number for that respective state. License numbers are issued by the State of Florida or State of California, not Mayo Clinic Laboratories.

