

Mayo Clinic Laboratories
RST
Quality Management Services

Delegation of Duties
CLIA Laboratory Director to Technical Consultant/Laboratory
Section Director

As CLIA Laboratory Director, I delegate the following duties to a Technical Consultant/
Laboratory Section

Director to _____:

1. Appropriate selection of test methodology for the clinical use of the test results.
2. Verification of the test procedures performed and the establishment of the laboratory's test performance characteristics, including the precision and accuracy of each test and test system.
3. Enrollment and participation in an CMS approved proficiency testing programs
4. Establishing a quality control program appropriate for the testing performed and establishing the parameters for acceptable levels.
5. Technical problems are resolved and remedial actions have been taken and the test system is functioning properly.
6. Identifying training needs and assuring that each individual performing tests receives regular in-service training and education.
7. Overseeing laboratory personnel performance and competency.

Signatures:

CLIA Lab Director	Technical Consultant/Laboratory Section Director
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